



# GEORGIA DEPARTMENT OF REVENUE

## ▪ MOTOR VEHICLE DIVISION ▪

P.O. Box 740381, Atlanta, GA 30374-0381 ▪ Tel: 1-855-406-5221

Lynnette T. Riley, Commissioner ▪ Georgia Steele, Director

### International Fuel Tax (IFTA)-Online Registration for Businesses

1. Visit the Georgia Trucking Portal at [www.cvisn.dor.ga.gov](http://www.cvisn.dor.ga.gov) .
2. Click on the tab marked "IFTA-International Fuel Tax Agreement."
  - ✓ You will be redirected to the state of Georgia's "Georgia Tax Center" (GTC).
3. Click hyperlink: "create my username."
4. Click hyperlink: "click here if you are not a registered Georgia taxpayer."
5. Click hyperlink: "click to register your new business."
6. Click hyperlink: "click to provide your business information."
  - Choose your Business Type from the drop down menu options.
  - Enter Legal Name of applicant (do not enter business name in this field).
  - Enter "Doing Business As" (DBA) if applicable. Leave blank if no dba exists.
7. Click hyperlink: "Step 2: click to provide your contact information"
  - Complete all fields marked "required", then click the "OK" button.
8. Click hyperlink: "Step 3: click to select accounts to register."
  - Choose "International Fuel Tax" checkbox, and then click the "OK" button.
9. Click hyperlink: "Click to enter your IFTA account details."
  - Enter International Fuel Tax information.
  - Enter number of decal sets requested (per fuel type), and then click the "OK" button.
10. Click hyperlink: "Click to view the IFTA declaration statement."
  - Read and review this statement, and then click checkbox confirming agreement.
  - Click the "OK" button.
11. Click hyperlink: "Click to provide payment information."
  - Complete all fields marked "required", then click the "OK" button.
12. Click "Submit" button in order to submit your request.
  - You will receive an email from [no-reply@dor.ga.gov](mailto:no-reply@dor.ga.gov) with login instructions.

#### **If you already received login instructions for another tax type and simply need to add International Fuel Tax to your existing account profile:**

1. Once logged in, click hyperlink: "Add Access to Another Account."
2. Click "Account Type" drop down box and select "International Fuel Tax" option.
3. Enter IFTA Identification Number/IFTA ID Number in the "Account ID" field.
4. Enter zip code for business location and the amount of an IFTA payment for any tax period.
  - IFTA account will immediately display on summary page of Georgia Tax Center.

\*please email [motorfuel@dor.ga.gov](mailto:motorfuel@dor.ga.gov) to resolve issues related to your IFTA account.



**For more information, please visit the Georgia Trucking Portal at [www.cvisn.dor.ga.gov/Home](http://www.cvisn.dor.ga.gov/Home) or scan the QR code.**